

**WATERWORKS OF THE
TOWN OF COBOURG
FINANCIAL STATEMENTS
AT DECEMBER 31, 2020**

TABLE OF CONTENTS

	<u>Page Number</u>
INDEPENDENT AUDITOR'S REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Operations and Accumulated Surplus	4
Statement of Cash Flows	5
Statement of Changes in Net Financial Assets	6
Notes To Financial Statements	7 to 12

INDEPENDENT AUDITOR'S REPORT
TO THE COUNCIL OF THE TOWN OF COBOURG

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Waterworks of the Town of Cobourg, which comprise the statement of financial position as at December 31, 2020, and the statements of operations and accumulated surplus, cash flows and changes in net financial assets for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2020, and its financial performance and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

ASSURANCE • TAX • ADVISORY

Baker Tilly KDN LLP is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly KDN LLP

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
May 17, 2021

WATERWORKS OF THE TOWN OF COBOURG

STATEMENT OF FINANCIAL POSITION

At December 31, 2020

	2020 \$	2019 \$
ASSETS		
FINANCIAL ASSETS		
Cash	1,463,098	858,137
Accounts receivable	871,178	955,964
Unbilled revenue on customer accounts	436,516	418,162
	2,770,792	2,232,263
LIABILITIES		
Accounts payable and accrued charges	861,008	623,346
Due to Town of Cobourg (note 3)	391,744	745,474
Employee future benefits (note 4)	250,675	335,402
	1,503,427	1,704,222
NET FINANCIAL ASSETS	1,267,365	528,041
NON-FINANCIAL ASSETS		
Prepaid expenses	39,963	41,774
Inventories	113,998	97,189
Tangible capital assets (note 5)	28,056,785	27,673,129
	28,210,746	27,812,092
ACCUMULATED SURPLUS (note 6)	29,478,111	28,340,133

The accompanying notes are an integral part of this financial statement.

WATERWORKS OF THE TOWN OF COBOURG

STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS For The Year Ended December 31, 2020

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
REVENUES			
Sale of water	4,995,558	5,140,761	4,786,000
Other revenue	185,301	172,694	197,664
Development charges	30,000	65,990	39,542
Interest income	21,024	26,917	34,906
	5,231,883	5,406,362	5,058,112
EXPENSES			
Amortization	1,246,836	1,272,047	1,213,484
Water distribution	805,783	908,292	899,575
Administration	1,492,808	1,439,905	1,388,006
Water treatment plant	628,411	648,140	633,783
	4,173,838	4,268,384	4,134,848
GAIN ON SALE OF TANGIBLE CAPITAL ASSETS	-	-	200
ANNUAL SURPLUS	1,058,045	1,137,978	923,464
OPENING ACCUMULATED SURPLUS	28,340,133	28,340,133	27,416,669
CLOSING ACCUMULATED SURPLUS	29,398,178	29,478,111	28,340,133

The accompanying notes are an integral part of this financial statement.

WATERWORKS OF THE TOWN OF COBOURG

STATEMENT OF CASH FLOWS For The Year Ended December 31, 2020

	2020 \$	2019 \$
CASH PROVIDED BY (USED IN):		
OPERATIONS		
Annual surplus	1,137,978	923,464
Add: items not requiring cash		
Amortization	1,272,047	1,213,484
Change in employee future benefits	(84,727)	5,989
Change in contributed capital	1,891,179	1,159,378
	4,216,477	3,302,315
Change in non-cash working capital items (note 7)	(64,634)	(54,629)
	4,151,843	3,247,686
INVESTING ACTIVITY		
Purchase of tangible capital assets	(3,546,882)	(3,065,847)
NET CHANGE IN CASH DURING THE YEAR	604,961	181,839
CASH POSITION - BEGINNING OF YEAR	858,137	676,298
CASH POSITION - END OF YEAR	1,463,098	858,137

The accompanying notes are an integral part of this financial statement.

WATERWORKS OF THE TOWN OF COBOURG

STATEMENT OF CHANGES IN NET FINANCIAL ASSETS For The Year Ended December 31, 2020

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
Annual Surplus	1,058,045	1,137,978	923,464
Acquisition Of Tangible Capital Assets	(2,121,000)	(3,546,882)	(3,065,847)
Change In Capital Contributions	-	1,891,179	1,159,378
Amortization Of Tangible Capital Assets	1,246,836	1,272,047	1,213,484
Change In Prepaid Expenses	-	1,811	(35,197)
Change In Inventories	-	(16,809)	(16,268)
Change In Net Financial Assets	183,881	739,324	179,014
Net Financial Assets, beginning of year	528,041	528,041	349,027
Net Financial Assets, end of year	711,922	1,267,365	528,041

The accompanying notes are an integral part of this financial statement.

WATERWORKS OF THE TOWN OF COBOURG

NOTES TO THE FINANCIAL STATEMENTS For The Year Ended December 31, 2020

1. NATURE OF ORGANIZATION

Waterworks of the Town of Cobourg is engaged in the distribution of water and associated activities. The organization is a municipal authority and is exempt from tax under the Income Tax Act. The accumulation of assets other than tangible capital assets occurs to fund the replacement of tangible capital assets.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with standards in the Chartered Professional Accountants of Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies are as follows:

(a) Recognition of Revenue and Expenses

Sale of water revenue is recognized on the accrual basis when the water is supplied to users, whether billed or unbilled, and when collection is reasonably assured. Investment and other income is recorded when earned.

Development charges are recognized as revenue when funds are expended on growth related projects.

Expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

(b) Management Estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the year.

Key areas where management has made complex or subjective judgments (often as a result of matters that are inherently uncertain) include, among others, useful lives of tangible capital assets, impairment of assets, inventory provisions, amortization, employee future benefits and allowance for doubtful accounts. Actual results could differ from these and other estimates, the impact of which would be recorded in future periods.

(c) Inventories

Inventories are recorded at the lower of cost and net realizable value, where cost is generally determined using the average cost basis.

(d) Tangible Capital Assets

Tangible capital assets are stated at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The organization provides for amortization using the straight-line method at rates designed to amortize the cost of the tangible capital assets over their estimated useful lives:

Buildings	40 years
Other equipment	5 to 40 years
Transmission and distribution system	5 to 40 years

Capital contributions in aid of construction toward the cost of constructing distribution assets are recorded with capital assets as a contra account. Contributions are amortized based on the useful life of the asset.

Work in process is not amortized until the asset is put into use.

WATERWORKS OF THE TOWN OF COBOURG

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended December 31, 2020

2. SIGNIFICANT ACCOUNTING POLICIES - (Continued)

(e) Pension Plan

The organization accounts for its participation in the Ontario Municipal Employee Retirement System ("OMERS"), a multi-employer public sector pension fund, as a defined benefit plan. Both participating employers and employees are required to make plan contributions based on participating employees' contributory earnings. The organization recognizes the expense related to this plan as contributions are made.

(f) Post-Employment Benefits

The organization pays certain medical and life insurance benefits on behalf of its retired employees. The organization recognizes these post-retirement costs in the period in which the employees earn the benefits. The cost of employee future benefits earned by employees is actuarially determined using the projected benefit method prorated on length of service and management's best estimate of salary escalation, retirement ages of employees, employee turnover and expected health care costs.

The excess of the net actuarial gains (losses) over 10% of the accrued benefit obligation are amortized on a straight-line basis over the average remaining service life of the active employees. Details related to the post-employment benefits are detailed in Note 4.

(g) Non-Financial Assets

Tangible capital and other non-financial assets are accounted for as assets by the organization because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the organization unless they are sold.

(h) Inter-Entity Transactions

The organization has an agreement with the Town of Cobourg, which results in transactions between the two entities.

Allocated costs between the Town of Cobourg and the organization, are measured at the exchange amount, which is the amount of consideration established and agreed to by the parties.

Unallocated costs are measured at the carrying amount, which is the amount recorded in the records of the Town of Cobourg.

WATERWORKS OF THE TOWN OF COBOURG

NOTES TO THE FINANCIAL STATEMENTS For The Year Ended December 31, 2020

3. INTER-ENTITY TRANSACTIONS

	2020 \$	2019 \$
Due to Town of Cobourg	391,744	745,474

The balance is due on demand, is unsecured and non-interest bearing.

Included in accounts receivable is a balance due from the Town of Cobourg in the amount of \$50,446 (2019 - \$75,710).

Included in accounts payable is a balance due to the Town of Cobourg in the amount of \$9,722 (2019 - \$29,454).

In the ordinary course of business, the organization enters into transactions with the Corporation of the Town of Cobourg and other related corporations. These transactions, which include the sale of water and the purchase and sale of other goods and services, take place at fair market value. The affiliated corporations of the organization are:

Town of Cobourg Holdings Inc. and its subsidiaries:
Lakefront Utility Services Inc.
Lakefront Utilities Inc.

During the year, the organization collected revenues of \$30,000 (2019 - \$30,000) for billing services from the Town of Cobourg and paid expenses of \$82,806 (2019 - \$94,564).

4. EMPLOYEE FUTURE BENEFITS

The organization provides certain health, dental and life insurance benefits for retired employees pursuant to the organization's policy. The accrued benefit obligation and net periodic expense for the year were determined by actuarial valuation. The most recent valuation was performed for the year ended December 31, 2020.

Significant actuarial assumptions employed for the valuations are as follows: discount rate of 2.7%, salary and wage level increases at 2% per annum. A 4.70% annual rate of increase in the per capita cost of covered dental costs was assumed for 2020 and increasing 0.20% per annum to 2023. A 4.40% annual rate of increase for health costs was assumed for 2020, increasing by 0.20% per annum until 2023.

WATERWORKS OF THE TOWN OF COBOURG

NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended December 31, 2020

4. EMPLOYEE FUTURE BENEFITS - (Continued)

Information about the organization's defined benefit plan is as follows:

	2020 \$	2019 \$
Accrued benefit obligation, beginning of period	335,402	329,413
Current service cost	15,619	14,849
Interest on accrued benefit obligation	10,953	11,476
Benefits paid	(35,744)	(19,840)
Actuarial gain	760	(496)
Past Service Costs	(76,315)	
	250,675	335,402

5. TANGIBLE CAPITAL ASSETS

	Cost \$	Accumulated Amortization \$	Net Book Value	
			2020 \$	2019 \$
Land	4,546	-	4,546	4,546
Buildings	1,906,681	1,143,473	763,208	775,972
Other equipment	8,815,524	4,837,237	3,978,287	3,933,203
Work in process	824,379	-	824,379	2,332,356
Transmission and distribution system	45,287,548	19,970,606	25,316,942	23,163,555
Contributions in aid of construction	(3,628,400)	(797,823)	(2,830,577)	(2,536,503)
	53,210,278	25,153,493	28,056,785	27,673,129

WATERWORKS OF THE TOWN OF COBOURG

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended December 31, 2020

6. ACCUMULATED SURPLUS

	2020	2019
	\$	\$
Operating surplus	1,421,326	667,004
Equity in tangible capital assets	28,056,785	27,673,129
	29,478,111	28,340,133

7. NET CHANGE IN NON-CASH WORKING CAPITAL ITEMS

	2020	2019
	\$	\$
Accounts receivable	(84,786)	(129,679)
Inventories	(16,809)	(16,268)
Prepaid expenses	1,811	(35,197)
Unbilled revenue on customer accounts	(18,354)	(2,197)
Accounts payable and accrued liabilities	237,662	(251,066)
Due to Town of Cobourg	(353,730)	379,778
	(64,634)	(54,629)

WATERWORKS OF THE TOWN OF COBOURG

NOTES TO THE FINANCIAL STATEMENTS For The Year Ended December 31, 2020

8. PENSION AGREEMENT

Certain employees of the organization are eligible members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan.

The Actuarial Opinion contained in the 2020 Annual Report disclosed actuarial liabilities of \$113,055 million in respect of benefits accrued for service with actuarial assets of \$109,844 million indicating an actuarial deficit of \$3,211 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the organization does not recognize any share of the OMERS pension surplus or deficit.

The organizations required contributions to OMERS for the year ended was \$130,234 (2019 - \$127,463).

9. BUDGET FIGURES

The budget, approved by the organization, for 2020 is reflected on the Statement of Operations and Accumulated Surplus and the Statement of Changes in Net Assets. The budgets established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore may not be comparable with current year's actual amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with Public Sector Accounting Board reporting requirements. Budget figures are not subject to audit.

10. COVID-19

On March 11, 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Organization's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Organization's operations. Although this outbreak has had minimal impact on the organization to date, the full extent of this outbreak and related containment measures on the Organization's operations cannot be reliably estimated at this time.